

**OFFICE OF THE PRINCIPAL
MANKACHAR COLLEGE, MANKACHAR
ASSAM, PIN – 783131**

NOTICE INVITING QUOTATION

No. MKRC/NIQ/01/2023

Principal Mankachar College invites quotations/tenders from reputed firms/vendors/suppliers for supply of the following items:

Sl. No.	Items	Specification	Quantity
01	Server PC for College Library	<u>Brand: HP /Dell /Lenovo</u> Processor: Intel Xeon D/E/W with 4/6/8 cores Clock Speed: 2.8/3.5/4.0 GHz RAM: Minimum 16GB HDD: Minimum 1TB OS: Windows Server latest version	1
02	PVC ID Card Printer	<u>Brand: DATACARD/ Zebrionics/ Evolis</u> Max Print speed 2 to 30 ppm with Auto-Duplex feature	
03	Library Management Software	i) KOHA latest version ii) Data Migration from SOUL to KOHA	1
04	Mic Set	<u>Brand: Ahuja /Studiomaster /JBL</u> PA Amplifier: 160 /200 /250 watt with USB and Cordless microphone compatibility Microphones: i) with cord and jack = 2 nos. ii) Cordless = 2 nos. Speakers (Ahuja/JBL): PA speaker 200 watt = 2 nos. PA microphone stand = 1 no.	1 set
05	Voice Amplifier for Teachers	<u>Brand: Ahuja /Shidu /Zoweetek</u> Speaker capacity: 10 /15 /20 watt Power/Battery: Rechargeable inbuilt battery not less than 1500 mAh with charging adaptor	2
06	Inverter Battery	<u>Brand: Exide /Havells /Luminous</u> 12V Tall Tubular Battery 220Ah /230Ah /250Ah	2

Last Date and Time for Bid Submission: 18.09.2023 at 11.00 am

Date of Bid Opening : 19.09.2023 at 11.00 am

**Venue of Bid Opening : Office of the Principal, Mankachar College, Mankachar
PIN: 783131 (Assam)**


**Principal
Mankachar College
Mankachar**

Terms and Conditions:

1. The Principal, Mankachar College reserves the right to change the opening time and date of the tender due to administrative reason by notifying the same on the website. The department will not be liable for delay in submission of tenders and system errors (if any).
2. Quotations to be submitted in sealed envelope. However, signed and scanned copy of the Bid document may be submitted in a zip file format through E-mail also to the official mail ID of the college: mankacharcollege@gmail.com
3. The Bidder should be a firm of reputation having sufficient expertise and experience in the subject tender with sound warranty/service support capability items.
4. The Bidder may quote for all the items in the list as a package or separate quotes for each of the items. The comparative statement will be made for each item separately.
5. The bidder should submit the copy of PAN, GST registration certificate, and up to date Trade License.
6. The bidder must have sales and service office in Assam at least for 3 years and should clearly state the available nearest after sales service facilities in the region, without which their offers will be rejected.
7. The quoted items must have warranty for a minimum of 1 (one) year from the date of supply. The supplier warrants that the goods supplied are new, unused, or the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract.
8. The purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the purchaser's action.
9. Delivery: The quoted items will have to be delivered at Mankachar College, Mankachar, Assam within 7 days from the date of issue of purchase order. All aspects of safe delivery shall be the exclusive responsibility of the vendor.
10. The Purchaser will inspect the quality of articles as per specification/ brand as embodied in the tender/quotation after supply of articles by the vendor and if any item is identified as substandard; the same will have to be replaced by the vendor at their own cost before submission of bill for payment.
11. No suit, prosecution or any legal proceedings shall lie against Quotation/Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.


11/9/2023
Principal
Mankachar College
Mankachar